



Unity Bank



Reliance Bank

Request For International Funds Transfer

1 > TRANSFER DETAILS:

If you are sending these funds to pay an invoice that you have received via email, please confirm that you have made verbal contact with the recipient using the phone number on white pages OR from their website to confirm the bank details.

Yes No N/A

I/We authorise the Bank to debit my/our Member Number: Account Type:

Member Name: Phone Number:

Address:

Amount in words:

Amount: The International Funds Transfer is to be either:

A. For the Foreign Amount & Currency Foreign \$: Currency:

B. For the Foreign Currency equivalent of the Australian Amount AUD\$: Currency:

C. For the Transfer in Australian Currency AUD\$:

Personal: Business: Bank Reference payee's:

Reason for transfer:

What is your relationship / connection with the recipient:

Have you met the recipient in person: Yes No

Name(s):

Payee's Residential Address (PO Box NOT accepted):

Country: Postcode:

Bank Name:

Bank Address:

Country: Postcode:

BSB Number: Routing Number:

Account or IBAN number:

SWIFT/BIC:

**Please note: \$30 per foreign currency transaction and \$50 per AUD transaction. If sending to the UK or Europe, the recipient bank requests IBAN's be used where possible.*



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2 SUPPORTING DOCUMENTATION: (MAY BE REQUIRED)

**Please note: Supporting documentation may be required in regards to sending overseas transfers.*

Examples of documentation that may be collected, and in what situations these will be required.

1. A Telegraphic Transfer request received for no more than \$10,000 with monies going to own account or family member:
 - a. No documentation required.

2. A Telegraphic Transfer request received for up to \$50,000:
 - a. Member must confirm reason for transfer request.
 - b. Supporting documentation (e.g. invoice for payment) will be required.

3. A Telegraphic Transfer request received for anything over \$50,000:
 - a. Member must confirm reason for transfer request.
 - b. Supporting documentation (e.g. Sales/purchase, or ownership documents) will be required.

3 CONFIRMATION:

- Where applicable, fees may be associated with this Telegraphic Transfer (TT) request. These TT services are provided to you by Unity Bank. In sending the TT, the services of correspondent, intermediary and/or beneficiary banks, may be utilised by us for the purposes of forwarding and processing the transfer request.
- The correspondent, intermediary and beneficiary banks may impose their own additional fees which may be deducted from the amount received by the nominated Beneficiary.
- I have checked the bank account number and the beneficiary bank details are correct. The payment is undertaken at my own (sender's) risk and we disclaim all liability whatsoever for any delay, mistake, misinterpretation of instruction or omission which may occur with this TT.
- I may be required to provide additional information regarding this payment and agree that all information may be passed on by us to third parties as appropriate.

I would like to receive a receipt once the transfer has been sent: Yes No

If yes, please write down the address the receipt is to be sent to and/or what branch you would like it emailed to:

Members Signature: Date:

Branch use only: Members Signature checked and verified and all fields completed correctly:

Staff Name and Initial:

Once you have completed this form:

Email: mail@unitybank.com.au | Drop it into a branch | Mail it to PO Box K237 Haymarket NSW 1240

We are here to help

If you need assistance completing this form, call us on 1300 36 2000, email: mail@unitybank.com.au or drop into your local branch.

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