





### Loan details

Purpose of funds

Home purchase Refinance/debt consolidation Personal loan/Car loan Home improvements

Construction loan Increase to existing G&C loan Other

Usage

Owner Occupied Investment Business

Loan amount Loan term (years) Loan type (e.g. fixed or variable) Repayment frequency

### Member details

Applicant 1 Applicant 2

Member number (if applicable)

Member number (if applicable)

Title Mr Mrs Miss Ms Dr Other Title Mr Mrs Miss Ms Dr Other

Given name(s) Given name(s)

Surname Surname

Date of birth Occupation Date of birth Occupation

Household status Household status

Married Single Divorced Married Single Divorced

De Facto Separated Widowed De Facto Separated Widowed

Living status Living status

Own Rent/board Living with parents Own Rent/board Living with parents

No. of dependents Age(s) No. of dependents Age(s)

Home phone Mobile number Home phone Mobile number

Email address Email address

Current address Current address

Suburb State Postcode Suburb State Postcode

Approximate date moved in Approximate date moved in Previous address (if at current address less than 2 years) Previous address (if at current address less than 2 years) Suburb State Postcode Suburb State Postcode Approximate date moved in Approximate date moved in **Applicant 1 Applicant 2** Please provide details of at least two (2) of the following Please provide details of at least two (2) of the following identification documents identification documents Drivers licence card number (1) Drivers licence number (1) Drivers licence number Drivers licence card number Name as on drivers licence State of issue Expiry date Name as on drivers licence State of issue Expiry date (2) Medicare card number Reference No. Expiry date (2) Medicare card number Reference No. Expiry date Name as on medicare card Name as on medicare card (3) Passport number Country of issue Expiry date (3) Passport number Country of issue Expiry date Residency status Residency status Permanent Resident Permanent Resident Australian Citizen Australian Citizen Temporary Resident Visitor Temporary Resident Visitor Do you have a Tax File Number (TFN)? Do you have a Tax File Number (TFN)? Yes, insert TFN No, state Exemption Category Yes, insert TFN No, state Exemption Category Are you a politically exposed person? Are you a politically exposed person? Yes No Yes No Are you a resident of any foreign jurisdictions for tax purposes? Are you a resident of any foreign jurisdictions for tax purposes? Yes No Yes No If yes, please complete the Tax Residency Self Certification Form. If yes, please complete the Tax Residency Self Certification Form. Have you ever been declared bankrupt? Have you ever been declared bankrupt? Have you ever been insolvent or assigned Have you ever been insolvent or assigned your estate for the benefit of your creditors? your estate for the benefit of your creditors? Have you had a default or judgement in Have you had a default or judgement in

reference to credit provided?

separately.

If yes is selected for any questions above, please provide details

reference to credit provided?

separately.

If yes is selected for any questions above, please provide details

### **Employment details**

**Applicant 1 Applicant 2** Current employer's name Current employer's name Current occupation/job title Current occupation/job title Employment type Employment type Full-time Full-time Permanent part-time Casual Permanent part-time Casual Contract Self-employed Contract Self-employed Type of business Type of business Approximate start date Approximate start date Current employer address Current employer address Suburb State Postcode Suburb Postcode State **Employer contact Employer contact** Phone number Phone number Name Name Previous employer's name Previous occupation/job title Previous employer's name Previous occupation/job title Employment type Employment type Casual Casual Full-time Permanent part-time Full-time Permanent part-time Contract Self-employed Contract Self-employed Start date End date Start date End date Previous employer address Previous employer address Suburb State Postcode Suburb State Postcode Self-employed Self-employed Business name Business name Date started Type of business/occupation Date started Type of business/occupation Business address Business address Suburb State Postcode Suburb State Postcode

# Income details

Applicant 1					Applicant 2				
Employment income before tax	14/	_	N 4	^	Employment income before tax	14/	_	N 4	٨
Centrelink/Government payments	W	F	Μ	А	Centrelink/Government payments	W	F	М	Α
controlling coroninions payments	W	F	М	А		W	F	М	А
Overtime/penalties					Overtime/penalties				
	W	F	Μ	А		W	F	Μ	Α
Superannuation/pension income	10/	_	N 4	٨	Superannuation/pension income	147	_	N 4	٨
Rental income	W	F	Μ	А	Rental income	W	F	М	А
Kentarincome	W	F	M	А		W	F	М	А
Description of income source					Description of income source				
Shares & dividends income					Shares & dividends income				
	W	F	M	А		W	F	Μ	Α
Description of income source					Description of income source				
Interest income					Interest income				
	W	F	M			W	F	Μ	
Description of income source					Description of income source				
Other income					Other income				
	W	F	Μ			W	F	М	
Description of income source					Description of income source				

Expenses						
Main category	Sub-Category	Amount	Frequency	y		
Owner Occupied Household	Council Rates		W	F	М	А
*includes future purchase expense	Water		W	F	M	А
	Electricity		W	F	М	А
	Gas		W	F	М	А
	Body Corp / Strata		W	F	М	А
	Phone, Mobile & Internet		W	F	М	А
	Subscription Television		W	F	М	А
	Other		W	F	М	А
Investment Property	Council Rates		W	F	M	А
*includes expenses for all current and proposed investment properties	Water		W	F	M	А
	Body Corp/ Strata		W	F	M	Α

	Other	W	F	Μ	А
Insurance	House	W	F	Μ	А
	Contents	W	F	Μ	А
	Health	W	F	Μ	А
	Life	W	F	Μ	А
	Motor Vehicle	W	F	Μ	А
	Other	W	F	Μ	А
Transport	Fuel	W	F	М	А
*For all vehicles	Service / Maintenance	W	F	М	А
	Registration	W	F	М	А
	Public Transport	W	F	М	Α
	Taxi & Parking	W	F	М	Α
	Other	W	F	М	Α
Personal	Groceries	W	F	Μ	А
	Entertainment	W	F	Μ	А
	Pet Expenses	W	F	Μ	А
	Clothing	W	F	Μ	А
	Medical & Pharmaceutical	W	F	Μ	Α
	Education	W	F	Μ	Α
	Public Schooling	W	F	Μ	А
	Private Schooling	W	F	Μ	Α
	Child Care	W	F	М	А
	Holiday	W	F	М	А
	Memberships (Gym, Golf etc)	W	F	М	А
	Union Fees	W	F	М	Α
	Rent	W	F	Μ	А
	Other	W	F	Μ	Α

### Basic monthly living expenses

# Non-basic monthly living expenses

Notes/Additional commentary

# Assets

Properties				
Property (full address)				
1.				Ownership %
Property type (unit, house, etc)	Owner Occupied Estima Yes No	ited value	Rent (per week)	Applicant 1 Applicant 2
Property (full address) 2.				
Property type (unit, house, etc)	Owner Occupied Estima Yes No	ited value	Rent (per week)	Ownership % Applicant 1 Applicant 2
Property (full address) 3.				
Property type (unit, house, etc)	Owner Occupied Estima Yes No	ited value	Rent (per week)	Ownership % Applicant 1 Applicant 2
Property (full address) 4.				
Property type (unit, house, etc)	Owner Occupied Estima	ited value	Rent (per week)	Ownership % Applicant 1 Applicant 2
Motor vehicles				
Make	Model	Year	Estimated value	Ownership % Applicant 1 Applicant 2
1.				
2.				
3.				
Savings and term deposits				Ownership %
Financial Institution  1.		Estimated value		Applicant 1 Applicant 2
2.				
3.				
Superannuation				Ownership %
Fund manager 1.		Estimated value		Applicant 1 Applicant 2
2.				
3.				

Household contents

Ownership %
Description Estimated value Applicant 1 Applicant 2

1.

2.

3.

Shares and investments

Ownership %
Institution Estimated value Applicant 1 Applicant 2

1.

2.

3.

Other assets (Boats, Caravans, Tools, Jewellery)

Description Sestimated value Sestimated Value Ownership % Applicant 1 Applicant 2

1.

2.

3.

### Liabilities

Existing loans (Loans, Overdrafts, Lease, Guarantor)

Facility type\* Loan purpose Financial institution

Interest Rate Balance/limit Monthly repayments

Principle & Interest or Interest Only Payout

Yes No

Facility type\* Loan purpose Financial institution

Interest Rate Balance/limit Monthly repayments

Principle & Interest or Interest Only Payout

Yes No

Facility type\* Loan purpose Financial institution

Interest Rate Balance/limit Monthly repayments

Principle & Interest or Interest Only Payout

Yes No

#### Credit cards

2.

3.

Financial institution	Credit limit	Interest rate	Current balance	Ownership % Applicant 1 Applicant 2
1.				
2.				
3.				
HECS/Other debts				Our orabin 9/
Description 1.		Remaining ba	llance	Ownership % Applicant 1 Applicant 2

# Solicitor & conveyancer's contact details (if applicable)

Acting for self				
Name of firm			Contact Name	
Address			Phone number	Email
Suburb	State	Postcode		

## Statement delivery method

#### Statement Delivery Method (please cross one box only)

If you are an existing customer:

- your selection will apply to statements for all accounts, and
- if you do not cross one of the options below, your standing instructions will remain unchanged for all accounts.

eStatement (online) Paper (fee applies)

**Note:** For new members the default statement will be eStatement unless an alternative instruction is provided here. By choosing eStatements, your statements will be available to you on Online Banking. You will be able to download the PDF and/or print the statements. You will receive an email notification when your statement is added to your Online Banking. You will have to check your emails regularly and provide and update your email address if it changes. You can switch to paper statements at any time via Online Banking or by calling us.

We understand that each borrower is entitled to receive a copy of any notice or other document under the National Credit Code. By completing this Service Nomination and signing the declaration below, we are authorising the Bank to provide notices and documents on behalf of all of us to the person named.

We hereby nominate to receive all notices and documents in relation to this loan.

### Documents required when applying for a Loan

Please note that failure to provide the required information may result in delays

# Income for PAYG applicants (require two of the following)

Two (2) current payslips no more than sixty (60) days old

A written contract or letter from employer on company letterhead

Payment Summary (most recent)

Tax assessment notice (most recent) also to be provided if applicable

Current statement of benefit from relevant government department as evidence of pension benefit allowance, entitlement

Copy of tax return prepared by an accredited accountant and tax assessment notice (most recent) entitlement

Three consecutive months' bank account statements showing regular salary credits, with the employer name evident.

### Income for self-employed applicants (all required)

Last two (2) year's business taxation returns

Last two (2) year's financial statements (profit & loss & balance sheet)

Last two (2) year's personal taxation returns

Last two (2) year's personal taxation assessment notices

Income Tax Lodgement Status Portal & Integrated Client Account Portal

# Company or Trust applications (all required)

Last two (2) year's financial statements for Trust or Company

Last two (2) year's personal taxation returns for all Borrowers, Guarantors (including adult beneficiaries of a Trust) and Directors

Signed and certified copy of Trust Deeds

Certificate of registration issued by ASIC or an ASIC database search for a company

### Other income

Prior year dividend statement

Rental statement(s) issued by the managing agent dated within 90 days

#### **Purchases**

Contract of sale

Evidence of funds to complete

## Refinances

Last three months loan statements for loan(s) being refinanced Last three months credit card(s) statements for cards being refinanced

### Construction (registered builders)

Fixed price building contract

Copies of council approved plans/specifications

### Additional information required

Last three months bank statements showing salary credits and regular living expenses

Recent statement for any all mortgages and personal loans

Statutory declaration for gifted funds

Copy of title/rates notice for unencumbered property

#### Member referral

Referrer's member name

Member number

### Privacy disclosure statement

Unity Bank Limited ('the bank', 'we,' 'us,' or 'our') ABN 72 087 650 637, AFSL / Australian Credit Licence 238311 collects, uses and discloses personal information and credit information in accordance with the Privacy Act 1988.

### **Our policies**

#### **Privacy Policy**

Personal information is treated in accordance with our Privacy Policy, which explains how you may:

- access your personal information held by us;
- seek correction of that information; and
- make a complaint about a breach of the Australian Privacy Principles or about how we deal with such complaints.

#### **Privacy Notification**

Before proceeding with this application, you should read our Privacy Notification which explains key information about why we're collecting your personal information, and how we use, disclose, and secure it.

Our Privacy Policy and Privacy Notification may be obtained by visiting our website, by request at any Service Centre or by calling us.

# Collection of information

Before, during or after the provision of our products and services to you, we may collect your personal information for the purposes of providing products and services to you and managing our business. When providing credit to you, this may include assessing your application for consumer or commercial credit or to be a guarantor, assessing your credit worthiness, managing your loan or the arrangements under which your loan is funded or collecting overdue payments.

Some laws require us to obtain personal information about you before we provide you with particular products or services or process particular transactions in which you are involved – e.g. laws relating to anti-money laundering and counter-terrorism financing, consumer credit, taxation and real property transactions.

If you do not provide us with the personal information that we request, we may not be able to consider your application for credit or provide other products and services.

#### Disclosure of information

#### What information can be used and disclosed?

The Privacy Act allows us to use and disclose personal information we collect about you for the primary purpose for which it was collected and for related secondary purposes that you would reasonably expect. In connection with providing credit to you, personal information may include credit information such as:

- details to identify you and verify your identity, such as your name, sex, date of birth, current and 2 previous addresses, your current and last known employer, and your driver's licence number;
- the fact that you have applied for credit and the amount, or that we are a current credit provider to you, or that you have agreed to be a guarantor;
- advice that payments previously notified as unpaid are no longer overdue;
- information about your current or terminated consumer

- credit accounts and your repayment history;
- payments overdue for at least 60 days and for which collection action has started;
- in specified circumstances, that in our opinion you have committed a serious credit infringement;
- the fact that credit provided to you by us has been paid or otherwise discharged; and
- other information about credit standing, worthiness, history or capacity that credit providers can disclose under the Privacy Act, including a credit report.

#### Who can give or collect information?

We may disclose your personal information (including creditrelated information) to other organisations, for example:

- our related companies;
- external organisations that are our assignees, agents or contractors;
- organisations which we use to verify your identity, including checking your information with the document issuer or official record holder;
- external service providers to us, such as payment systems operators, mailing houses and research consultants;
- providers of payment and card services, when you make a transaction using a payment service or a card;
- entities that help identify illegal activities and prevent fraud;
- insurers and re-insurers, where insurance is provided in connection with our services to you;
- other financial institutions, for example, when you apply for a loan from another credit provider and you agree to us providing information;
- credit reporting bodies, including disclosing that you are in default under a credit agreement or commit a serious credit infringement;
- lenders' mortgage insurers, where relevant to credit we have provided to you;
- debt collecting agencies, if you have not repaid a loan as required;
- our professional advisors, such as accountants, lawyers, valuers, and auditors, conveyancers and agents who represent you;
- state or territory authorities that give assistance to facilitate
  the provision of home loans to individuals such as the
  Commonwealth to meet the requirements for the SME
  Guarantee Scheme, Housing Australia as part of the First
  Home Loan Deposit Scheme, the NSW Government under
  the Shared Equity Home Buyer Helper Scheme and the
  Victorian Government under the Victorian Homebuyer Fund;
- certain entities that have bought or otherwise obtained an interest in your credit product, or that are considering doing so, and their professional advisors;
- contractors for statement printing and mail out, card and cheque production, market research or direct marketing;
- affiliated product and service suppliers to provide information to you about their services and product;
- mortgage documentation services;
- trustees and managers of securitised loan programs;
- any organisation with which we are considering merging;

- your representative, for example, lawyer, mortgage broker, financial advisor or attorney, as authorised by you; or
- if required or authorised by law, to government and regulatory authorities.

We will take reasonable steps to ensure that these organisations are bound by sufficient confidentiality and privacy obligations with respect to the protection of your personal information.

We may also disclose your personal information (including creditrelated information) to an individual or an organisation (a 'third party') if:

- you direct us to do so;
- you consent to the third party obtaining the information from us; or
- you consent to the third party accessing the information on our systems, and/or do anything which enables the third party to obtain access.

Your consent to a third party obtaining or accessing information may be implied from:

- your use of any service or application which a third party provides to you, or makes available to you, which involves the third party obtaining or accessing personal information held by us or organisations like us; or
- you doing anything else which enables the third party to obtain access to the information

The credit reporting bodies that we disclose information to are Equifax and illion.

If you do not make your repayments when they fall due or commit a serious credit infringement, we may be able to disclose this to Equifax and illion. This may include information about whether you make repayments on time and whether your obligation to make those payments has been affected by a financial hardship arrangement. Any information that we provide to these bodies may be included in reports provided to credit providers to help them assess your creditworthiness.

You can ask Equifax and illion to not use your information for prescreening of direct marketing by a credit provider. You can also ask them not to use or disclose your information if you reasonably believe that you have been or are likely to be a victim of fraud.

#### Guarantors

In connection with providing credit to you, we may give a guarantor, or a person considering becoming a guarantor, credit information about you to enable the guarantor to decide whether to act as guarantor, or to keep the guarantor informed about your repayment of the credit secured by the guarantee.

#### Disclosure to overseas recipients

Our service providers include businesses that are either based overseas or use overseas or cloud-based data storage, meaning your information may be disclosed to or stored in countries such as the United Kingdom, the Netherlands, Belgium, the United States of America, Singapore, New Zealand, India, Norway, Canada, Japan, Serbia, and the Philippines. Additionally, the Bank may sometimes send your information overseas to:

- service providers or third parties operating outside Australia for data storage
- complete international transactions, such as currency exchanges
- partner organisations assisting us in providing products and

- services
- comply with legal obligations or assist government or law enforcement agencies

If we disclose your information internationally, the Bank ensures that appropriate privacy, data handling, and security measures are in place to protect your information.

### **Electronic verification**

Under the Anti-Money Laundering and Counter-Terrorism Financing Act, we can disclose your name, residential address and date of birth to a credit reporting body. The purpose of this disclosure is to ask the credit reporting body to assess whether the personal information disclosed matches (in whole or part) personal information about you held in their records (if any). This electronic verification process helps us to verify your identity.

The credit reporting body may prepare and provide us with an assessment by using the personal information about you and the names, residential address and dates of birth contained in its records about other individuals.

If you do not consent to us verifying your identity by electronic verification, we will provide you with an alternate verification process to identify you. If this is the case, please contact us for further information.

#### Personal information about third parties

You represent that, if at any time you supply us with personal information about another person (for example a referee), you are authorised to do so; and you agree to inform that person about who we are, how to contact us, how to obtain our Privacy Policy, and that we will use and disclose their personal information for the purposes set out in this Notice and that they can gain access to that information.

#### Consent for electronic communication

We may contact you in relation to your membership and accounts. Our preference is for electronic communications. I / We agree that the Bank may contact me by any electronic communications to the address or phone number listed in this application:

- to provide delivery of National Credit Code documents such as loan offers (in the form of a contract for us to accept), precontractual documents and important notifications
- to send me statements and notices for all my banking accounts (including credit accounts); or
- to tell me that they are available to view or download from your internet banking site.

I understand that:

- for loan documents, the Bank must sign any loan offer you make to me
- the Bank will not post me paper statements and notices
- I need to check my emails regularly

I can withdraw this consent at any time and revert to paper documents and notices at any time by contacting the Bank

### Security

We take all reasonable steps to ensure that your personal information (including credit-related information), held on our

website or otherwise, is protected from:

- misuse, interference and loss; and
- unauthorised access, disclosure or modification.

Your personal information may be held by us in paper or electronic form within secure systems in controlled facilities. Our security systems guard against unauthorised access, and access to your personal information is limited to employees on a need basis. All personal information is protected by restrictions on who may access it and for what purposes. Our employees, contractors, service providers and authorised agents are obliged to respect the confidentiality of personal information held by us.

### Marketing preferences

Where we are permitted to do so by law, we may use your personal information, including your contact details, to provide you with information about products and services, including those of other organisations, which we consider may be of interest to you, unless you request not to receive marketing communications.

Marketing material can be delivered by a range of methods including SMS, email, online advertising and social media in accordance with the Spam Act 2001 (Cth) and the Privacy Act. If you receive marketing material from us and do not wish to receive this information any longer, please contact us directly or use the unsubscribe facilities included in our marketing communications.

Where applicable, you can opt out from receiving marketing material from us, by using the applicable 'unsubscribe' functionality or by contacting us directly.

### Consumer data right

The Consumer Data Right gives you the right to:

- access some of the data (including personal information) held about you by us and by other data holders ('CDR Data');
- consent to an accredited third party accessing your CDR Data held by us; and
- consent to us accessing your CDR Data held by another data holder.

We have a policy about our management of CDR Data that is available through our website. You can also get an electronic or hard copy from us on request.

# **Acknowledgement & Declaration**

By submitting and signing this membership application, I/we the Applicant(s) and/or Guarantor(s), as applicable acknowledge and declare:

- I apply to become a member of the Bank (if a membership is not held already)
- declare that all information provided is true and correct and not misleading in any respect;
- have read and understand the terms and conditions of the credit facility and agree to be bound by them;
- have read and understood the Privacy Policy and Privacy Notification, and acknowledge that I/we are authorised to provide the personal information in this application. I agree for my personal information to be collected, used and disclosed in accordance with the Privacy Notice and the Privacy Policy.

- authorise the Bank to make all relevant enquiries that the Bank considers necessary to assess this application for finance:
- request the Bank to make an assessment of my/our credit worthiness to provide a credit facility;
- acknowledge that the Bank will rely on this information and any information obtained from a credit reporting body to make a decision as to whether to offer me/us a credit facility;
- understand that if this application for finance does not proceed for whatever reasonthe Bank is not obliged to refund any fees, expenses and costs already paid by me/us.
- warrant that I/we are not an undischarged bankrupt or
- have not been bankrupt in the last five (5) years, and that there are no outstanding judgements or claims against me or any of us; and
- understand and acknowledge that approval of this application may be withdrawn should any false or misleading information have been supplied by me/us in this application.
- understand that by continuing with this application, the Bank will complete an Identity Check, Fraud Check and Credit Check. This will result in an enquiry being recorded on my credit file.
- understand that in connection with providing credit to you, the Bank may give a guarantor, or a person considering becoming a guarantor, credit information about me/us to enable the guarantor to decide whether to act as guarantor, or to keep the guarantor informed about your repayment of the credit secured by the guarantee.
- I agree to open and maintain an active Access transaction account with the Bank or where applicable a Mortgage Offset account
- I will notify the Bank within 30 days of any change in circumstances which affects my tax residency status and cause the information provided in this application to become incomplete and incorrect.
- Any information I provide to the Bank during our relationship, including my tax residency information, will be true and complete and I will not withhold any information on my financial position or commitments, or any change in my financial position or commitments that may be of interest to the Bank.

Applicant 1
Signature
Name of Applicant
Date
Applicant 2
Signature
Name of Applicant
Date

### **Next steps**

Once you have completed this form and collated any available supporting documentation to assist us in completing your application, please return to us by:

	Unity Bank	G&C Mutual Bank
Mail Mail	PO Box K237 Haymarket, NSW 1240	PO Box A253, Sydney South NSW 1235
@ Email	mail@unitybank.com.au	info@gcmutual.bank
In person	By visiting a Service Centre	By visiting a Service Centre

We're ready to help, if you need assistance completing this form or have any questions, call us on (Unity) **1300 36 2000** or (G&C) **1300 364 400** or drop into your local Service Centre.